



Christmas in Bartlett Market and Festivities

2021 Booth Rental Agreement/Terms and Conditions

Friday, December 10TH 4:30 to 7:30 Saturday, December 11TH 9:00 to 4:00

Set Up Friday 3:00-4:15 p.m. ONLY

All events will be held at the A. Keith McDonald Pavilion, Freeman Park 2629 Bartlett Blvd., Bartlett, Tennessee.

Anyone renting space hereafter referred to as a Vendor, by signing this agreement, hereby accepts the following terms and conditions. No admission fees will be charged to the public

1. The vendor is solely responsible for obtaining insurance coverage, if required.
2. Booth Spaces are approximately 10x10 for \$100.00. Checks, Cash and Credit Cards are acceptable.
3. Payment deadline is Tuesday, November 30, 2021 by 5:00 p.m. after deadline the cost will be \$125.00 - **cash, check, debit or credit card.**
4. In order to fairly represent and provide a large variety of vendors, we reserve the right to limit representation from exhibitors. You will only be allowed to sell what is on your application.
5. Booth rental is subject to approval by the committee and reserve the right to refuse.
6. The vendor agrees to hold Bartlett Area Chamber of Commerce, City of Bartlett harmless for any/all claims, damages or injuries arising from the vendor's use of booth space.
7. No color hairspray, Silly string, Firecrackers/Water balloons may be sold.
8. No alcoholic beverages may be sold or consumed within the Freeman Park boundaries.
9. Tax collecting are the sole responsibility of the vendor.
10. **Vendors will only be allowed to set-up on Friday, December 10th at 3:00 p.m. only and will end no later than 4:15 p.m. Absolutely no set-ups on Saturday morning.**
11. **Vendors will be allowed in at 8:00 a.m. on Saturday, December 11th. Vendor agrees to stay open Saturday, December 11th from 9:00 a.m. to 4:00 p.m. initials _____**
12. **ALL vendor Vehicles MUST BE moved to THE specified vendor parking area by the start of the show on both days. Vendors are responsible for own trash/clean-up.**
13. Vendor agrees to confine operations to his own assigned space and agrees not to infringe upon neighboring vendor.
14. Vendor agrees that the space being rented will be used for the selling or giving away products and that the space will not be left vacant.
15. Before submitting your application, be sure to read it thoroughly. Complete all necessary information, sign the form, and **INCLUDE** payment. Checks made to: Bartlett Area Chamber of Commerce
16. We advertise in local newspapers, flyers, posters, Facebook, Instagram, newspaper insert and we depend on you the vendors, to help us advertise as well. We will provide you with limited marketing material.
17. Security provided overnight on site.
18. **Your space is not reserved until APPLICATION, PICTURES and PAYMENT have been APPROVED by the Bartlett Area Chamber of Commerce and you will receive confirmation.**

I have read, and FULLY UNDERSTAND/AGREE, to the above listed terms and conditions listed on page 1 and 2.

Your space is not reserved until YOUR SIGNED APPLICATION, PICTURES and PAYMENT have been APPROVED by the Bartlett Area Chamber of Commerce and you will receive confirmation.

Type of product and pictures. (be very specific)

Business Name

(Please print) Vendor's Name / Main contact Date Signature

Mailing Address City State Zip Code Telephone

E-Mail _____ Cell Phone _____

Type of product and pictures. (be very specific)

I need _____ booths @ \$100.00 each for 10 x10 Booth Fees _____

Please return application with payment before: November 30, 2021
Confirmation will be mailed to you upon receipt of your booth fee. **TOTAL SUBMITTED \$ _____**

**Mail payments and make checks payable to:
Bartlett Area Chamber of Commerce
2969 Elmore Park Rd.
Bartlett, TN 38134
Phone: 901-372-9457
Credit Cards accepted.**

Contact: Kathy Carl (901) 372-9457 or Kcarl@bartlettchamber.org or kcarl@bartlettchamber.org



HOLD HARMLESS AGREEMENT/WAIVER

The undersigned, _____, who has been given permission by
_____ (facility user)
The city of Bartlett _____ to use A. Keith McDonald Pavilion _____ for Christmas Market vending _____
(city or agency) (facility) (activity)
activities, hereby executes this agreement with the understanding that this release is part consideration for the city
allowing _____ the privilege of using A. Keith McDonald Pavilion _____
(facility user) (facility)
and its facilities .

In consideration of the privilege of using pavilion Premises _____ of Bartlett, TN _____, I/we,
(facility) (city or agency)
_____, hereby assume the risk for injuries that may be sustained in pursuit of activities
(facility user)
while on the premises and hereby remise, release, and forever discharge The City of Bartlett _____,
(city or agency)
and its officers and employees, from any actions, suites, damages, claims, or judgments that may result from any
personal injury or other damages sustained while on the premises of A.Keith McDonald Pavilion _____, or
(city or agency)
using the equipment of The City of Bartlett _____, both while using the facility above specified.
(city or agency)
I/we further relieve The City of Bartlett _____, and its officers and employees, from any liability
(city or agency)
for loss or damage to any personal property that may be damaged, lost or stolen while on the premises.

When this release is signed on behalf of an organization by an authorized representative of the organization,
the organization agrees that it will hold the city and its officers and employees harmless and indemnify them for any
such actions, suits, damages, claims, or judgments. The organization agrees it will obtain liability insurance in the
amount of 1,000, 000.00 _____ to cover any such liabilities and to name The City of Bartlett _____
((\$700,000 or \$1,000,000) (city or agency)
as an additional insured on the policy. The organization will also obtain appropriate releases from each individual
participant in the activity.

In cases in which this release is signed by parents or guardians for a child under age 18, the parents or
guardians assume the risk of injury to the child, or loss of or damage to personal property and release the city, and its
officers and employees, from all claims, suits, damages, or judgments that may result from these injuries or losses that
the parents or guardians might have against The City of Bartlett _____, or its officers or employees.
(city or agency)

IN WITNESS WHEREOF, I/we, _____, have executed this release on this the
(facility user)
_____ day of _____, 20_____.

(Signature) (witness)
(Releases must be signed by both parents or guardians, if possible)